

**ALASKA TECHNICAL ASSISTANCE WORKPLAN  
PRELIMINARY WORKPLAN**  
NATIONAL RESOURCE CENTER FOR CHILD PROTECTIVE SERVICES

DRAFT  
NOVEMBER 18, 2004  
Revised January 26, 2005

<b>TASK</b>	<b>PERSONS RESPONSIBLE</b>	<b>ON-SITE DAYS AND DATES*</b>	<b>OFF-SITE DAYS AND DATES</b>
Gather and review latest information on differential response approaches. Sample policies, RFP's, etc.	Theresa Costello	None	1 day
Review any existing Alaska documentation on current differential response programs.	Bridget Crawford to supply information and Theresa Costello to review	None	Include in 1 day above
Gather and review latest information on Citizen Review Panel procedures, requirements, latest CAPTA amendments, etc.	Theresa Costello	None	2 days
Review any existing Alaska information on the history of CRP.	Bridget Crawford and Lois Ward to supply information and Theresa Costello to review	None	Include in 2 days above
Distribute information and letter to CRP members	Blake Jones	January, 2005	None
Send letter from OCS to CRP members to identify OCS priorities/suggestions	Bridget Crawford – with input from Marcia Kennai	February, 2005	None
Review Alaska SDM			

decision making forms, policies and procedures and current training curriculum on SDM.	Joanne Gibbens to supply information and Theresa Costello to review	None	1 day
Discuss purpose of differential response; define desired program specifics; discuss content of needed policy, procedures; review examples from other states if appropriate and helpful; lay out next steps and draft policy and RFP outline;	Bridget Crawford Linda West Theresa Costello  Tammy Sandoval, Gudrun Bergvall (policy only) Joanne Gibbens (policy only)	January 25, 2005	None
Draft Screening criteria and criteria for differential response	Tammy Sandoval, Myra Casey, Bridget Crawford, Joanne Gibbens	March 31, 2005	None
Circulate screening criteria for review and input	Tammy Sandoval	April 15, 2005	None
Finalize screening criteria and criteria for differential response	Tammy Sandoval, Myra Casey, Bridget Crawford, Joanne Gibbens	May 31, 2005	None
Training on Screening Criteria	Tammy Sandoval, Myra Casey	June, 2005	None
Develop screening policy	Joanne, Tammy, Myra	June, 2005	None
Identify ORCA issues/workarounds, etc. related to screening criteria	Joanne, Tammy, Linda, Myra, Bridget, John Boucher	February, 2005	None
Draft RFP	Bridget Crawford	February 28, 2005	None
RFP out	Bridget Crawford	March 31, 2005	None
Funding decisions made		May 15, 2005	None
Draft Policy and Procedures for Differential	Joanne, Tammy, Myra, Linda and Bridget	April 15, 2005	None

Response			
Distribute draft policy and procedure on Differential Response for comment	Gudrun	April 15, 2005 comments back by April 30	None
FINAL policy and procedure on Differential Response	Joanne Gibbens, Gudrun	May 31, 2005	None
Train Differential Response Providers	Tammy	June, 2005	None
Start QA process on Differential Response cases – site reviews and quarterly reports	Bridget, Linda	January, 2006	None
Decide on outcome based assessment tool for differential response; outline methods for measuring effectiveness of differential response	Bridget Crawford Linda West Theresa Costello ; .	January 25, 2005	None
Train/orientate the Citizen Review Panel–. Outline CRP plan for the year. Identify methods to integrate support for CRP beyond training.	Bridget Crawford  , Blake Jones ; .	March 17, 2005	None
Support CRP to accomplish report by June	Blake Jones		Through conference calls
Discuss SDM model, process, safety and risk clarification needs, discuss training needs. Discuss methods for supporting learning and decision making beyond the training.	Joanne Gibbens Theresa Costello Quality Assurance representative; Training representative; Others?	January 26 and 27, 2005	None

Discuss quality assurance methods and training systems integration for safety training. Plan curriculum development and training of trainers.			
Gather information for development of Safety Model	Theresa Costello	None	1 day
Draft Safety Model	Theresa Costello and Tammy Sandoval		3 days
Finalize model Review and discuss draft Safety Model; revise based upon input	Tammy, Joanne, Myra, Theresa Costello, Marcia	April 27 and 28	2 days
Present Safety Model to CSM's	Tammy Sandoval, Joanne Gibbens, Myra, Linda, CSM's, Staff managers, Training Academy	May 19	None
Present Safety Model to Supervisors	Tammy Sandoval Myra Casey	June 1-3	None
Draft policy and procedure related to Safety Model	Joanne and Tammy, Myra, Gudrun	June – July 2005	None
Identify ORCA changes to support Safety Model	Tammy Sandoval,	February 2005	None
Develop training on Safety Model	Theresa Costello and Tammy Sandoval and Training Academy and Myra	June – July 2005	5 days
Training of Trainers on Safety Model	Theresa Costello and Tammy Sandoval, Myra Casey, Training Academy Trainers	August 8-12, 2005 (Three days this week)	2 days
Integrate quality assurance methods for reviewing safety	Tammy Sandoval, Joanne Gibbens	August 2005	None

model implementation into existing QA processes			
Develop plan for training Differential Reponse grantee staff on use of assessment tool, measuring outcomes and continued program support.	Bridget Crawford Linda West Theresa Costello	Jan. 26 Done	None