



## Kansas WORKPLAN

DATE: August 4, 2005

<b>TASK</b>	<b>PERSONS RESPONSIBLE</b>	<b>ON-SITE DAYS AND DATES</b>	<b>OFF-SITE DAYS AND DATES</b>
IDENTIFY EACH TASK IN ORDER	NAME PERSONS RESPONSIBLE FROM NRCCPS AND STATE OR TRIBE	<i>SPECIFY THE DATES AND THE NUMBER OF DAYS</i>	<i>SPECIFY THE DATES AND THE NUMBER OF DAYS</i>
Draft Mission and Purpose Statements for CPS	Paula Ellis and Staff		By September 2, 2005
Draft definitions for risk, safety, investigation and assessment	Mary Jo Pankoke and Jane Meschberger		By September 2, 2005 ½ day
Research screening criteria and identify changes that are needed in criteria used for CPS cases	Mary Jo Pankoke		By September 2, 2005 ½ day
Draft screening criteria for CINC/NAN population	SRS Central Office staff (Paula Ellis & Michelle Ponce will chart the other states' policies on this population)		By September 2, 2005
Research urgency guidelines used by other states	Mary Jo Pankoke		By September 2, 2005 1 day
Prepare agenda and materials for mtg. with CFS Program Admin.; Intake & Assessment and Screening Work Groups	SRS Central Office staff and Mary Jo Pankoke		By September 13, 2005 1 ½ days
Meet with CFS Program Administrators; Intake & Assessment and Screening Work Groups	SRS Central Office staff and Mary Jo Pankoke	September 14, 2005 (9:00 – 3:00)	

Identify policy changes that are needed to incorporate safety	SRS Central Office staff and Mary Jo Pankoke		By September 30, 2005 ½ day
Identify changes that are needed to Intake form	SRS Central Office staff and Mary Jo Pankoke		By September 30, 2005 ½ day