

**Mississippi Division of Family and Children Services  
 Technical Assistance Work Plan  
 National Child Welfare Resource Center for Child Protective Services  
 National Child Welfare Resource Center for Family Centered Practice and Permanency Planning  
 Updated April 6, 2005**

Area of Focus	Action Steps	Projected Timeframe	Date Completed	Responsible Party
Policy and Practice Workgroup	Policy and Practice Workgroup Members: Tracey Malone (RD) John Reynolds (RD) Henry Goodman (RD) Webb O'Bryant (RD) Mechille Henry (RD) Zadie Rodgers (RD) Maggie Mixon (RD) Sylvia Sessions (RD) Martha McDaniels (RD) Carrie Coggins (ASWS) Jeff Wedgeworth (ASWS) Peggy Edwards (Training) Phobe Clark (Adoption) Katherine Hardy (Licensure) Pearl Hollaway (IL) Rob Hamrick (FCR) Lori Woodruff – USM/CWTI Kim Shakelford – UM/CWTI Other Community Partners (TBD)			Workgroup Leads: Gloria Salters - PIP Coordinator  Kathy Triplett – Practice Lead  Gail Young – Policy Lead

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	Establish Intake, Screening, Assessment Committee: Henry Goodman – RD Webb O’Bryant – RD John Reynolds – RD Tracey Malone - RD Jeff Wedgeworth – ASWS Brenda Coe - ASWS Tina Stokes – Training Kaisha Moss - MACWIS Lori Woodruff – USM/CWTI Gwen McKinney - Intake Supervisor Intake Worker (TBD) Community Stakeholders Lori Woodruff – CWTI/USM Others TBD	Feb. 17, 2005		Maggie Mixon (Committee Lead)
	Provide committee with examples of other states DR/AR/screening models, policy and or practice materials for review and preparation for on-site TA	March 11, 2005	March 7, 2005	NRCCPS Theresa Costello
	Review TA Work Plan with Senior Management	March 17, 2005	March 17, 2005	Beth Frizzell
	Distribute to NRC Consultants, Workgroup and Committee members all available reports and data from MACWIS related to intake, screening, reasons for screen outs, and substantiation rates for review and preparation for on-site TA	April 1, 2005	March 30 - April 5, 2005	Gloria Salters & Robin Wilson
	On-site TA - intake, screening, and response <ul style="list-style-type: none"> <li>• Decisions about Service Population – reasonable efforts</li> <li>• Review data</li> <li>• Policy and mandates</li> <li>• State models for intake and screening</li> <li>• Recommendations</li> </ul>	April 5-6, 2005	April 5-6, 2005	Maggie Mixon - Lead  NRC -Theresa Costello
	Next steps - Task to be completed by Committee before next on-site			
	Draft Supervisor Screening form and distribute to committee members		Drafted April 6 Distributed April 8	Theresa Costello Beth Frizzell
	Test out Supervisor Screening form on cases -	Prior to May 9th		Committee Members per region
	Review cases for discussion and changes to instruments	May 9 <sup>th</sup>		On-site TA with Theresa Costello

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	Training evaluation report completed	January 2006		Peggy Edwards – Training Program
	Supervisory Strategy: CWTI will provide Supervisory Consultation through Regional Staff Meetings with ASWS following each DFCS training to reinforce application of practice and to support supervisors and caseworkers with change management	January 2006		Kathy Triplett – Practice Lead  CWTI – Lori Woodruff

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	Provide information to committee for review of national safety models including Nebraska's model for kinship identification in preparation for next on-site TA for safety assessment and process	April 5, 2005		NRCCPS Theresa Costello
	On-site TA for Safety Assessment <ul style="list-style-type: none"> <li>Review policy</li> <li>Review safety models</li> <li>MACWIS</li> <li>Recommendations for MS tools</li> </ul>	June – August 2005		NRCCPS Theresa Costello  Committee Lead – Maggie Mixon
	Next steps - Task to be completed by Committee			
	On-site TA for risk assessment: <ul style="list-style-type: none"> <li>Review policy &amp; practice</li> <li>Review state models</li> <li>Define modifications to automated assessment</li> <li>Recommendations</li> </ul>	August – September 2005		NCWRFCPPP- Lorrie Lutz NCWRCCPS – Theresa Costello
	Modify policy to reflect decisions made regarding safety and risk assessment and model	November 2005		Gail Young – Policy Lead
	Develop safety and risk assessment practice guide	January 2006		Peggy Edwards – Training Program
	Develop training curricula on safety and risk assessment model and Trainer materials	January 2006		Peggy Edwards – Training Program Consultation – Theresa Costello
	Train the trainers on safety and risk assessment	February 2006		NCWRCCPS – Theresa Costello Peggy Edwards- Training Program
	Statewide training completed for safety and risk assessment	April 2006		Peggy Edwards – Training Program  Regional Directors
	Training evaluation report completed	May 2006		Peggy Edwards – Training Program
	Supervisory Strategy: CWTI through Regional Staff Meetings with ASWS will provide learning labs following each training sessions to reinforce application of practice and to support	May 2006		Kathy Triplett – Practice Lead  CWTI – Lori Woodruff Lead

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	Train the trainers on case planning curricula (in coordination with caseworker visitation)	August 2006		Peggy Edwards – Training NRC Consultants
	Statewide training completed	October 2007		Training and RD
	Training Evaluation Report	November 2007		
	Supervisory Strategy: CWTI	November 2007		Lori Woodruff – CWTI Lead

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County Conferences	Establish FCR/CC Workgroup:			Rob Hamrick Lead
	Rob Hamrick (Lead) Henry Goodman (RD) Zadie Rogers (RD) Mechille Henry (RD) Carrie Coggins (ASWS) Pam Blanton (FCR) Alice Adair (FCR) Rita Graham (FCR) Mary Ann Cooper (FCR) Nancy Meadors (MACWIS) Tina Stokes (Training) Beth Frizzell (Consultant) Community Stakeholders (TBD)			Consultation- Beth Frizzell Lorrie Lutz
	Common understanding of the CC model/purpose and ways to enhance the process to be more family-centered.	April –July 2005		Committee Lead – Rob Hamrick
	Review policy and make recommendations for revisions.	April –July 2005		Committee Lead – Rob Hamrick
	Evaluate FCR and County Conference practice, procedures and tools and make recommendations to eliminate duplication of effort and to ensure family centered practice principles are reflected in the model and process.	April –July 2005		Committee Lead – Rob Hamrick
	Assess impact on MACWIS and recommend changes.	April - July 2005		Committee Lead – Rob Hamrick
	Modify Policy	June 2005		Policy Lead
	Revise and enhance CC Practice Guide for staff	July 2005		Foster Care Review Program Supervisor Consultant – Beth
	Revise & enhance CC Guide for Families and Community Partners	August 2005		Foster Care Review Program Supervisor Consultant - Beth
	Training Curricula, Trainer materials developed in coordination with FCP/FTM training.	July 2005		Training FTM & CC Committees
	Trainers trained on CC	August 2005		Training NRC Consultation
	CC training completed statewide as part of FCP/FTM training	October 2005		Training and RD
		Training Evaluation Report	November 2006	

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	Supervisory Strategy: CWTI TA through Regional Staff Meetings with ASWS following all training sessions to reinforce application of practice and to support supervisors in change management	January 2006		Kathy Triplett - Committee Lead  CWTI – Lori Woodruff Lead