



South Dakota Technical Assistance Work Plan

January 21, 2005

| TASK | PERSON(S) RESPONSIBLE | ON-SITE DAYS AND DATES | OFF-SITE DAYS AND DATES |
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| <ul style="list-style-type: none"> ▪ Define scope of technical assistance. ▪ Establish criteria for Case Management Function ▪ Discuss case management outcomes | <p>Todd Holder and</p> <p>SD DSS Case Management workgroup</p> | <p>2 Days</p> <p>12/14 and 12/15</p> | <p>None</p> |
| <ul style="list-style-type: none"> ▪ Summarize case management criteria and outcomes ▪ Conference call to focus TA ▪ Develop TA logic model and workplan | <p>Todd Holder</p> <p>And</p> <p>Pamela Bennett</p> | <p>None</p> | <p>One day</p> <p>1/20</p> |
| <ul style="list-style-type: none"> ▪ Design ongoing case planning assessment model: define process steps, integration of existing practice approaches, focus, objectives and decisions. | <p>Todd Holder and</p> <p>SD Case Management workgroup</p> | <p>3 Days</p> <p>2/15-2/17</p> | <p>1 Day</p> <p>Preparation</p> <p>2/11</p> |
| <ul style="list-style-type: none"> ▪ Prepare a draft of a practice protocol for the ongoing case planning assessment process | <p>Todd Holder</p> | <p>None</p> | <p>Six Days</p> <p>3/7-3/14</p> |
| <ul style="list-style-type: none"> ▪ Revise Case Plan format | <p>Cara Beers</p> <p>And</p> <p>Michelle Kays</p> | <p>None</p> | <p>None</p> |

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| <ul style="list-style-type: none"> ▪ Debrief draft of case planning assessment practice protocol ▪ Review revised draft of case plan | <p>Todd Holder Case Management workgroup</p> | <p>1 Day TBD</p> | <p>None</p> |
| <ul style="list-style-type: none"> ▪ Discuss and design a prototype framework for a ongoing approach to case evaluation | <p>Todd Holder and Case Management Workgroup</p> | <p>2 Days TBD</p> | <p>None</p> |
| <ul style="list-style-type: none"> ▪ Draft case evaluation approach: general practice guidelines, draft a case evaluation format | <p>Todd Holder</p> | <p>None</p> | <p>6 Days TBD</p> |
| <ul style="list-style-type: none"> ▪ Review case evaluation draft ▪ Consider revisions ▪ Discuss implementation issues and next steps ▪ Consider plan for piloting case plan assessment and case evaluation processes | <p>Todd Holder and Case Management workgroup</p> | <p>2 Days TBD</p> | <p>1 Day Preparation TBD</p> |