



# ARIZONA WORKPLAN

DATE JUNE 9, 2005

Revised: October 18<sup>th</sup>, 2005

Revised: November 10<sup>th</sup>, 2005

Updated: January 5, 2006

## **Stated objectives:**

Relationship to PIP: Anticipation of next CFSR – evaluating impact of changes in the child safety system on practice to determine ongoing improvements that may be needed and to inform the upcoming statewide assessment.

How does substantiation decision making relate to child safety and decisions to open families for service or not?

What is the current quality of decision making related to safety and risk?

How well have integration of CSA and SRA occurred in practice?

## **Focus of study:**

Are the CSA and SRA being applied in practice as directed by policy, procedure and training?

What impact do substantiation decisions have on opening or closing cases?

Do safety plans match expectations set forth in policy, procedure and training?

Is the current safety training sufficient to convey the knowledge and skills required for staff to implement the safety intervention system?

Does the current QA system adequately track and assess key indicators to measure implementation of the safety intervention system in order to sustain successful application of safety practice?

Task #	Task	Responsible Party	Due Date
1	Procure CHILDS DATA: Substantiation by type of maltreatment/ District :Period July 1, 2004 to 3/31/05	AZ IT	10/31/2005
2	Review Peer Review data from Districts	Emily Hutchinson	10/31/2005
3	Review current applicable policy and procedure on safety and substantiation	Emily Hutchinson	03/15/2006
4	Review legal definitions and statute; substantiat	Emily Hutchinson	03/15/2006
5	Select random sample of unsubstantiated/substantiated cases from all Districts for case record reviews.	Linda Johnson , Nick Espadas, Emily Hutchinson	02/21/2006
6	Design case review instrument	Emily Hutchinson	02/21/2006
7	Draft questions for electronic survey: include questions on relationship between substantiation and safety decision making	Emily Hutchinson	01/06/2006
8	Review draft questions and provide feedback	Linda Johnson, Stephanie Anastasia, Katherine Guffy	01/09/2006
9	Identify participants and email addresses for survey s	Linda Johnson	01/15/2006
10	Finalize questions for electronic survey and send out	Emily Hutchinson, Theresa Costello	01/20/2006
11	Review current training curriculum on safety. Identify additional training on safety and risk and substantiation which may be needed.	Emily Hutchinson	02/28/2006
12	Identify policy or procedure changes which are recommended related to safety and risk and substantiation.	Emily Hutchinson	03/31/2006
13	Review QA indicators on safety intervention and recommend additional QA indicators as needed to assist AZ in self monitoring safety practice.	Emily Hutchinson	03/15/2006
14	Review findings of SRA Focus Groups conducted by NRCFCPPP.	Emily Hutchinson	03/15/2006
15	Conduct analysis and write final report on findings/recommendations	Emily Hutchinson	03/15/2006
16	Provide overview of recommendations to key leadership in AZ	Emily Hutchinson	03/31/2006