



**District of Columbia Work Plan  
FY2007**

<b>TTA Ticket Number:</b>	3895
<b>NRC:</b>	NRC for Child Protective Services
<b>State:</b>	DC, Washington
<b>Contact Person:</b>	Fenderson, Carol
<b>Initial Contact Date):</b>	10/03/2006
<b>TA Lead Staff:</b>	Simms, Kathy
<b>Tribes Served:</b>	
<b>Service Request:</b>	The Child and Family Services Agency would like to continue work that was done during the 2006 TA request and implement recommendations to streamline and increase the effectiveness of the current child fatality review process. There has also been a request made to revise the original recommendations based on discussions with the content expert with CFSA.
<b>Reason for Request:</b>	Recommendations were made during the 2006 TA that require work group sessions with both the City Wide Fatality Review group and the CFSA internal review group.
<b>Timeframe:</b>	10/01/2006 - 03/01/2007
<b>RO Specialist Informed:</b>	Yes
<b>ACF Contact Person:</b>	Craig, Christine
<b>Cooperating NRCs:</b>	

**Work Plan Information**

<b>Workplan Name:</b>	DC#1
<b>Scope and details of the planned on-site T/TA:</b>	Continuation of 2006 NRCCPS TA concerning
<b>Regional Office Approval of On Site Days?</b>	Yes
<b>Timeframe for On Site T/TA</b>	10/01/2006-03/01/2007

**Work Plan Tasks**

<b>Task #:</b>	1
<b>Task:</b>	Review materials from 06 TA and prepare revised 06 NRCCPS Recommendations

<b>Responsible Party:</b>	Kathy Simms
<b>Due Date:</b>	10/31/2006
<b>Task #:</b>	2
<b>Task:</b>	Review previous 06 NRCCPS TA research of other states' child fatality review processes, obtain updated copies of sample fatality reviews and provide recommendations to D.C. CFSA staff about report formats.
<b>Responsible Party:</b>	Kathy Simms
<b>Due Date:</b>	11/30/2006
<b>Task #:</b>	3
<b>Task:</b>	Through conference call determine on-site workgroup structure and process. Develop attendee list and clarify expected outcomes. Prepare for on-site workgroup sessions.
<b>Responsible Party:</b>	Kathy Simms
<b>Due Date:</b>	11/30/2006
<b>Task #:</b>	4
<b>Task:</b>	Facilitate workgroup sessions, meet with CFSA staff prior to and after sessions to discuss outcomes.
<b>Responsible Party:</b>	Kathy Simms
<b>Due Date:</b>	12/31/2006
<b>Task #:</b>	5
<b>Task:</b>	Prepare written implementation plan resulting from workgroup sessions and final TA report.
<b>Responsible Party:</b>	Kathy Simms
<b>Due Date:</b>	01/15/2007
<b>Plans for follow up T/TA (and responsible party)</b>	Kathy Simms will be available to answer questions that may arise and plan next steps as needed.
<b>Follow Up time Frame</b>	03/30/2007
<b>Expected outcomes of T/TA on organization and children and families</b>	Procedures will be in place for fatality review that are supported by both the CFSA fatality review group and the City 'Wide Fatality Review Committee.
<b>Will expected outcomes be captured in evaluation efforts</b>	No
<b>Explanation of evaluation</b>	

