



**South Carolina Work Plan  
FY2007**

<b>TTA Ticket Number:</b>	3965
<b>NRC:</b>	NRC for Child Protective Services
<b>State:</b>	South Carolina
<b>Contact Person:</b>	Goodwin, Jocelyn
<b>Initial Contact Date:</b>	12/28/2006
<b>TA Lead Staff:</b>	Pankoke, Mary Jo
<b>Tribes Served:</b>	
<b>Service Request:</b>	Review current safety assessment and case planning tools and make recommendations for changes to incorporate current state-of-the-art policy and practice. Assist in the revision of the current training curriculum and help to build the capacity of the training staff to deliver the training effectively.
<b>Reason for Request:</b>	To support continued improvement in safety outcomes.
<b>Timeframe:</b>	Fy2007
<b>RO Specialist Informed about possible T/TA Needs and Request:</b>	Yes
<b>ACF Contact Person:</b>	Fontaine, Ann
<b>Cooperating NRCs:</b>	NRC for Family Centered Practice and Permanency Planning
<b>Work Plan Information</b>	
<b>Workplan Name:</b>	NRC-SC1
<b>Scope and details of the planned on-site T/TA:</b>	Review current safety assessment and case planning tools and make recommendations for changes to incorporate current state-of-the-art policy and practice. Assist in the revision of the current training curriculum and help to build the capacity of the training staff to deliver the training effectively.
<b>Regional Office Approval of On Site Days?</b>	Yes
<b>Timeframe for On Site T/TA</b>	12/01/2006 - 09/28/2007
<b>Work Plan Tasks</b>	
<b>Task #:</b>	1
<b>Task:</b>	Telephone Conference Call with Lorrie Lutz to discuss technical assistance request and to develop agenda for 1/9 meeting

<b>Responsible Party:</b>	Mary Jo Pankoke, Lorrie Lutz
<b>Due Date:</b>	12/28/2006
<b>Task #:</b>	2
<b>Task:</b>	Telephone Conference Call with SC representatives to review agenda for 1/9/07 t. a. site visit
<b>Responsible Party:</b>	Mary Jo Pankoke, Lorrie Lutz
<b>Due Date:</b>	01/04/2007
<b>Task #:</b>	3
<b>Task:</b>	Review materials in preparation for 1/9 t.a. site visit
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/06/2007
<b>Task #:</b>	4
<b>Task:</b>	Travel to Columbia, S.C.
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/08/2007
<b>Task #:</b>	5
<b>Task:</b>	On-Site T.A. Visit to review current safety assessment and case planning tool and process for handling cases from intake to case closure
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/09/2007
<b>Task #:</b>	6
<b>Task:</b>	Make revisions to safety assessment tool
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/17/2007
<b>Task #:</b>	7
<b>Task:</b>	Review changes to case planning tool made by Lorrie Lutz and make further revisions to safety
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/18/2007
<b>Task #:</b>	8
<b>Task:</b>	Finalize recommended changes to safety assessment and case planning tools
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	01/19/2007

<b>Task #:</b>	9
<b>Task:</b>	Conference call with SC reps and Lorrie Lutz to review recommended changes to tools
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	02/07/2007
<b>Task #:</b>	10
<b>Task:</b>	Review current training curriculum
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	03/28/2007
<b>Task #:</b>	11
<b>Task:</b>	Travel to Columbia, SC
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	04/02/2007
<b>Task #:</b>	12
<b>Task:</b>	On-site t.a. visit to discuss changes to training curriculum and a T.O.T. session
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	04/03/2007
<b>Task #:</b>	13
<b>Task:</b>	Prepare T.O.T. Session
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	05/16/2007
<b>Task #:</b>	14
<b>Task:</b>	Conduct T.O.T. Session on revised safety assessment and case planning tools
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	05/31/2007
<b>Task #:</b>	15
<b>Task:</b>	Prepare and disseminate Site Report
<b>Responsible Party:</b>	Mary Jo Pankoke
<b>Due Date:</b>	06/07/2007
<b>Plans for follow up T/TA (and responsible party)</b>	No follow-up is planned at this time
<b>Follow Up time Frame</b>	

<b>Expected outcomes of T/TA on organization and children and families</b>	Building capacity in safety assessment and case planning to state-of-the-art practice.
<b>Will expected outcomes be captured in evaluation efforts</b>	No
<b>Explanation of evaluation</b>	